DOMÍNICO AMERICANO
ESCUELA DE IDIOMAS

Welcome to the April-June 2023 cycle of our Language School!

Thank you for joining us in this new term of the Language School.

For the start of classes, we would like to provide you with some important information that you should know.

The entry to the virtual classroom must be made on the date indicated according to the schedule selected and detailed below:

Schedule	***Start of classes***
Monday, Wednesday and Friday	*Monday April 17, 2023*
Mondays through Thursdays	*Monday April 17, 2023*

- The steps you must follow to enter the virtual classroom on your first day of classes are as follows:
  - Type www.eldominico.edu.do in your browser.
  - Once on the page, click on the **VIRTUAL CLASSROOM** button located on the top right bar.
    - If you are a new student, in username and password, please enter your Domínico ID (E.G.: 2000-00-0-1234) including the dashes. This number can be found on your registration receipt. Then, the system will request a password change. When you do so, write it down and keep it handy in case you forget it.
    - Click on the button below to view the tutorial on how to access the virtual classroom.

Virtual classroom tutorial

- If you have been enrolled in a previous cycle, you can log in by entering your username and the password you used the last time you accessed the virtual classroom.

About the book acquisition process

- Books **are available now** and can be purchased in our bookstore, following all the security protocols that we have established.
- The hours of the bookstore at the main campus (Lincoln Av.) are Monday through Friday from 8:00 a.m. to 7:45 p.m. and Saturdays from 8:00 a.m. to 2:45 p.m.

- If you wish to purchase the book and you are located in a place where we do not have a campus, please write to libreria@icda.edu.do with the request to be sent to your home address through the company "Transporte Blanco". This delivery takes 3 to 4 working days and you will receive them at the address you indicate. For these cases, shipping has no additional cost.
- **If the book has been opened or scratched, it is non-returnable.**

Important information for your classes

The following guidelines are essential for your virtual classes and must be followed for an appropriate student experience.

Necessary resources

- Electronic device (preferably a desktop PC or laptop)
- Internet connection (minimum 5Mbps)
- Books
- Time to practice daily

Synchronous Classes (videoconference with teacher)

- The student must be present in all their synchronous classes in the selected schedule by accessing the video-conference through the virtual classroom.
- Your camera should be on and directed toward the student's face throughout the class.
- You should find a place that is clear with the light projecting onto your face
- The student should be in an appropriate space to learning, either a desk or a table (avoid being in informal places such as a bed or a sofa).
- You should find a space with privacy where there is as little noise and interruptions as possible.
- Students should only enable their microphone when they want to interact with the teacher or with their classmates.

We are at your service to clarify any concerns.

Contact channels:

Telephone: 809-535-0665 option 1
Mail: comunicaciones@icda.edu.do
Instagram and Facebook: ElDominicoAmericano